

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

December 4, 2013

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Town Administrator Michael Branley

Also present: Tom Anderson, Polly Freese, Betty Behrsing, BJ Carbee and Judi Miller

CALL TO ORDER: Betsy called the meeting to order at 6:30 p.m.

Items to Sign

Betsy stated we received a letter back from NHDOT approving the scopes of work for the bridges on Juniper Hill Road and Woodward Hill Road.

1. Scope of Work and Fee Proposal for Juniper Hill Road Bridge

Polly Freese asked what happens to the people that live beyond the bridge and Abigail answered there will be a temporary bridge next to it, to pass through.

2. Scope of Work and Fee Proposal for Woodward Hill Road Bridge
3. Site Access Agreement for access behind the Library – Mike said it has been reviewed by Town Counsel and he walked the property with the representative from GZA to see where the access will be including the stone wall that will be disassembled and reassembled.
4. Intent to Cut Map 3 Lot 35

New Business

1. Review of Landscaping Proposals – The Board discussed the proposals. Betsy said she would like to stay with Bryant. Mike said his only concern with Bryant is the language in the proposal that there will be a fuel surcharge if prices go up and he has also built in yearly price increases. He would like to see the language written with more clarity. Betsy read the totals of the proposals for the first year:
 - Bryant: \$18,625
 - BSB: \$15,350
 - Dub's Shrubs: \$30,500
 - Jeremy Gagnon: \$29,340

Polly Freese said she would like to stay with Bryant for the cemeteries.

The Board agreed to wait until Mike has had an opportunity to talk with Derek at Bryant regarding his increases and fuel surcharge to make a final decision.

2. Review of Auditing Proposals – Proposals for the 2013 Audit are as follows:

Melanson & Heath: \$13,000

Roberts & Green: \$9,800

Beaulieu & Company: \$10,000

Mike stated he structured the RFP as a one year contract with mutual options for up to 5 years.

MOTION: Scott made a motion to hire Roberts and Green for the 2013 Audit. Seconded by Abigail. All in favor.

MOTION: Betsy made a motion to enter nonpublic session seconded by Abigail pursuant to RSA 91-A:3, II (e) legal.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 6:45 p.m.

Mike updated the Board regarding Thomas Clark's complaint filed with the forest rangers regarding the alleged timber trespass on Pleasant Pond Road by the Road Agent. With information provided by Mike and the Road Agent, Town Counsel has prepared a letter for the Board to sign outlining the timeline. The Board read the complaint and the letter to the forest ranger and unanimously approved it.

At 7:00 p.m. the Board returned to public session having decided not to seal the minutes.

NEXT BOARD OF SELECTMEN MEETING: December 9th at 6:30 pm

ADJOURNMENT: Betsy adjourned the meeting at 7:01

Respectfully Submitted by Wendy Brien-Baker